



2010-2011 HEAD START PROGRAM INFORMATION REPORT

A. PROGRAM INFORMATION

GENERAL INFORMATION

Grant Number	05CH4231
Program Number	000
Program Type	Head Start
Program Name	Semcac Head Start Program
Program Address	204 South Elm Street P.O. Box 549 Rushford MN 55971-0549
Program Phone Number	(507) 864 7741
Program Fax Number	(507) 864 2440
DUNS Number	066860073
Program Email Address	beth.stanford@semcac.org
Head Start Director Name	Ms. Beth Stanford
Head Start Director Email	beth.stanford@semcac.org
Agency Web Site Address	http://www.semcac.org
Agency Type	Community Action Agency (CAA)
Agency Description	Grantee that directly operates program(s) and has no delegates
Agency Affiliation	A secular or non-religious agency

ENROLLMENT YEAR

Enrollment dates

A.1. Enrollment Year	Date
a. Start Date	09/07/2010
b. End Date	05/25/2011

FUNDED ENROLLMENT

Funded enrollment by funding source

	# of children
A.2 Funded Head Start Enrollment	370
a. ACF Funded Enrollment	284
b. Non-ACF Funded Enrollment	86

Funded enrollment by program option - children

	# of children
A.3 Center-based program - 5 days per week:	
a. Full-day enrollment	7
1. Of these, the number available as full-working-day enrollment	0
a. Of these, the number available for the full-calendar-year	0
b. Part-day enrollment	0
1. Of these, the number in double sessions	0
A.4 Center-based program - 4 days per week:	
a. Full-day enrollment	0
b. Part-day enrollment	363
1. Of these, the number in double sessions	16
A.5 Home-based program	0

A.6 Combination option program	0
A.7 Family child care option	0
a. Of these, the number available as full-working-day enrollment	0
1. Of these, the number available for the full-calendar-year	0
A.8 Locally designed option	0

Funded enrollment at child care partner

	# of children
A.10 The number of funded enrollment positions at center-based child care partners with whom the program has formal contractual arrangements	7

CLASSES

Classes

	# of classes
A.11 Total number of classes operated	25
a. Of these, the number of double session classes	2

CUMULATIVE ENROLLMENT

Children by age

A.12 Children by age:	# of children at enrollment
a. Under 1 year	0
b. 1 year old	0
c. 2 years old	2
d. 3 years old	143
e. 4 years old	266
f. 5 years and older	1

Total cumulative enrollment

	# of children
A.14 Total cumulative enrollment	412

Type of eligibility

A.15 Report each enrollee only once by primary type of eligibility:	# of children
a. Income below 100% of federal poverty line	306
b. Receipt of public assistance such as TANF, SSI	90
c. Status as a foster child - # children only	7
d. Status as homeless	1
e. Over income	8
f. Enrollees exceeding the allowed over income enrollment (as noted below) with family incomes between 100% and 130% of the federal poverty line	0

Prior enrollment

A.17 Enrolled in Head Start or Early Head Start for:	# of children
a. The second year	104
b. Three or more years	0

Turnover

	<i># of children</i>
A.18 Total number of children who left the program any time after classes or home visits began and did not re-enroll	59
a. Of the children who left the program above, the number of children who were enrolled less than 45 days	9

Child care subsidy

	<i># of children at end of enrollment year</i>
A.19. The number of enrolled children for whom the program received a child care subsidy	0

Ethnicity

A.20 Ethnicity:	<i># of children</i>
a. Hispanic or Latino origin	109
b. Non-Hispanic or Non-Latino origin	303

Race

A.21 Race:	<i># of children</i>
a. American Indian or Alaska Native	0
b. Asian	10
c. Black or African American	58
d. Native Hawaiian or other Pacific Islander	3
e. White	274
f. Biracial/Multi-racial	57
g. Other	3
1. Explain: A.21.g. Families selected "other" without explanation.	
h. Unspecified	7
1. Explain: A.21.h. Parents declined to provide information.	

Primary language of family at home

A.22 Primary language of family at home:	# of children
a. English	328
b. Spanish	41
c. Native Central American, South American, and Mexican Languages	0
d. Caribbean Languages	0
e. Middle Eastern & South Asian Languages	0
f. East Asian Languages	3
g. Native North American/Alaska Native Languages	0
h. Pacific Island Languages	0
i. European & Slavic Languages	0
j. African Languages	25
k. Other	0
l. Unspecified	15

TRANSPORTATION

Transportation services

	Yes / No
A.23 Does the program provide transportation to some or all of the enrolled children either directly or through a formal contractual agreement with a transportation provider?	Yes

	# of children
a. Number of children for whom transportation is provided	308

Buses

	# of buses owned
A.24 Total number of buses owned by the program that were purchased with ACF grant funds and are currently used to support program operations, regardless of year purchased	10
a. Of these, the number of buses purchased since last year's PIR was reported	0

	Yes / No
A.25 Are any of the buses used by the program leased by the program itself?	No

B. PROGRAM STAFF & QUALIFICATIONS

TOTAL STAFF

Staff by Type

	(1) # of Head Start staff	(2) # of contracted staff
B.1 Number of all staff members, regardless of the funding source for their salary or number of hours worked	86	2
a. Of these, the number who are current or former Head Start or Early Head Start parents	13	0
b. Of these, the number who left since last year's PIR was reported	12	0
1. Of these, the number who were replaced	11	0

TOTAL VOLUNTEERS

Volunteers by Type

	# of volunteers
B.2 Number of persons providing any volunteer services to your program since last year's PIR was reported	225
a. Of these, the number who are current or former Head Start or Early Head Start parents	125

MANAGEMENT STAFF

Coordination of services

B.4 On average, the number of hours per week services managers spend coordinating services:	Average # of hours per week
a. Child Development & Education Manager	26
b. Health Services Manager	40
c. Family & Community Partnerships Manager	40
d. Disability Services Manager	14

CHILD DEVELOPMENT STAFF

Preschool child development staff – qualifications

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home-based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home-based Supervisors	(7) # of Family Child Care Specialists
B.5 Total number of child development staff by position	24	14	0	0	3	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home-based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home-based Supervisors
<i>Of the number of preschool child development staff by position, the number with the following degrees or credentials:</i>						
a. An advanced degree in:						
1. Early childhood education	1	0	0	0	1	0
2. Any field and coursework equivalent to a major relating to early childhood education, with experience teaching preschool-age children	0	1	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of preschool child development staff by position, the number with the following degrees or credentials:</i>						
b. A baccalaureate degree in:						
1. Early childhood education	11	0	0	0	0	0
2. Any field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	6	1	0	0	1	0
3. Any field and has been admitted into and is supported by the Teach for America program and passed a rigorous early childhood content exam	0	0	0	0	0	0
<i>Of the preschool child development staff with a baccalaureate degree in B.5.b.1 through B.5.b.3 above, the number enrolled in:</i>						
4. Advanced degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of preschool child development staff by position, the number with the following degrees or credentials:</i>						
c. An associate degree in:						
1. Early childhood education	2	0	0	0	0	0
2. A field related to early childhood education and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	1	0	0	0	0	0
<i>Of the preschool child development staff with an associate degree in B.5.c.1 and B.5.c.2 above, the number enrolled in:</i>						
3. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of preschool child development staff by position, the number with the following credentials:</i>						
d. A Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements	3	0	0	0	1	0
1. Of these, a Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	0	0	0	0	0
<i>Of the preschool child development staff with the credentials in B.5.d above, the number enrolled in:</i>						
2. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
3. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	2	0	0	0	0	0

	(1) # of Classroom Teachers	(2) # of Assistant Teachers	(3) # of Home- based Visitors	(4) # of Family Child Care Providers	(5) # of Child Development Supervisors	(6) # of Home- based Supervisors
<i>Of the number of preschool child development staff by position:</i>						
e. The number who do not have the qualifications listed in B.5.a through B.5.d	0	12	0	0	0	0
<i>Of the preschool child development staff in B.5.e above, the number enrolled in:</i>						
1. A baccalaureate degree program in early childhood education or in any field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
2. An associate degree program in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education	0	0	0	0	0	0
3. Any type of Child Development Associate (CDA) credential or state-awarded preschool, infant/toddler, family child care or home-based certification, credential, or licensure that meets or exceeds CDA requirements and that is appropriate to the option in which they are working	0	5	0	0	0	0

	# of classes
B.6 Total number of center-based option classes serving preschool-aged children	25
B.7 Number of center-based option classes serving preschool-aged children in which at least one teacher (excluding assistant teachers) has one of the following: - An advanced or baccalaureate degree in early childhood education or in any field and coursework equivalent to a major relating to early childhood education with experience teaching pre-school age children, or - A baccalaureate degree and has been admitted into and is supported by the Teach for America program and passed a rigorous early childhood content exam - An associate degree in early childhood education or in a related field and coursework equivalent to a major relating to early childhood education with experience teaching preschool-age children	22

NON-SUPERVISORY CHILD DEVELOPMENT STAFF

Child development staff - ethnicity

B.11 Ethnicity:	# of non-supervisory child development staff
a. Hispanic or Latino origin	2
b. Non-Hispanic or Non-Latino origin	36

Child development staff - race

B.12 Race:	# of non-supervisory child development staff
a. American Indian or Alaska Native	0
b. Asian	0
c. Black or African American	0
d. Native Hawaiian or other Pacific Islander	0
e. White	38
f. Biracial/Multi-racial	0
g. Other	0
h. Unspecified	0

Child development staff - language

	# of non-supervisory child development staff
B.13 The number who are proficient in a language(s) other than English	2
a. Of these, the number who are proficient in more than one language other than English	2
B.14 Language groups in which staff are proficient	# of non-supervisory child development staff
a. Spanish	2
b. Native Central American, South American, and Mexican Languages	1
c. Caribbean Languages	0
d. Middle Eastern & South Asian Languages	0
e. East Asian Languages	0
f. Native North American/Alaska Native Languages	0
g. Pacific Island Languages	0
h. European & Slavic Languages	0
i. African Languages	1
j. Other	0
k. Unspecified	0

Child development staff - classroom teacher turnover

	# of classroom teachers
B.15 The number of classroom teachers who left your program during the year	3
B.16 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field (e.g., teacher left to school system)	0
b. Change in job field	0
c. Other	3
1. Comments: B.16.c. Change in personal situation: Retirement. Husband transferred jobs out of state. Had a child and stayed home.	
B.17 Number of classroom teacher vacancies in your program that remained unfilled for a period of 3 months or longer	0
B.18 Number of classroom teachers hired during the year due to turnover	2

Child development staff - home-based visitor turnover

	# of home-based visitors
B.19 The number of home-based visitors who left the program during the year	0
B.20 Of these, the number who left for the following reasons:	
a. Higher compensation/benefits package in the same field	0
b. Change in job field	0
c. Other	0
1. Comments: null	
B.21 Number of home-based visitor vacancies in the program that remained unfilled for a period of 3 months or longer	0
B.22 Number of home-based visitors hired during the year due to turnover	0

FAMILY & COMMUNITY PARTNERSHIPS STAFF

Family & community partnerships staff - qualifications

	(1) # of family workers	(2) # of FCP supervisors
B.23 Total number of family & community partnerships staff	25	3
B.24 Number of case managers and other staff members who work directly with families such as staff with a family caseload	4	1
B.25 Of the family & community partnerships staff, the number with the following education	(1) # of family workers	(2) # of FCP supervisors
a. A related advanced degree	1	0
b. A related baccalaureate degree	15	2
c. A related associate degree	4	0
d. GED or high school diploma	2	1
B.26 Of the family & community partnerships staff who do not have a degree, the number in training leading to a related degree or credential	4	0
B.27 Comments on staff shared by Head Start and Early Head Start programs:		

C. CHILD & FAMILY SERVICES

HEALTH SERVICES

Health insurance - children

	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.1 Number of all children with health insurance	392	387
a. Number enrolled in Medicaid	332	327
b. Number enrolled in the Child Health Insurance Program (CHIP)	0	0
c. Number enrolled in a combined CHIP/Medicaid Program if the state operates a Medicaid expansion	0	0
d. Number enrolled in state-only funded insurance (for example, medically indigent insurance)	0	0
e. Number with private health insurance (for example, parent's insurance)	60	60
f. Number with other health insurance not listed, for example, Military Health (Tri-Care or CHAMPUS)	0	0
	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.2 Number of children with no health insurance	20	25

Medical

Medical home - children

	<i>(1)</i> # of children at enrollment	<i>(2)</i> # of children at end of enrollment year
C.5 Number of children with an ongoing source of continuous, accessible health care	344	383
C.6 Number of children receiving medical services through the Indian Health Service	0	0
C.7 Number of children receiving medical services through a migrant community health center	0	0

Medical services - children

	<i># of children</i>
C.8 Number of all children who are up-to-date on a schedule of age-appropriate preventive and primary health care, according to the relevant state's EPSDT schedule for well child care	382
a. Of these, the number diagnosed by a health care professional with a chronic condition needing medical treatment since last year's PIR was reported	18
1. Of these, the number who have received or are receiving medical treatment	16
C.9 Number of all children diagnosed by a health care professional who received medical treatment for the following chronic health conditions, including those diagnosed prior to this reporting period:	<i># of children</i>
a. Anemia	2
b. Asthma	6
c. Hearing Difficulties	1
d. Overweight	1
e. Vision Problems	7
f. High Lead Levels	0
g. Diabetes	0

Immunization services - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.10 Number of children who have been determined by a health care professional to be up-to-date on all immunizations appropriate for their age	369	407
C.11 Number of children who have been determined by a health care professional to have received all immunizations possible at this time but who have not received all immunizations appropriate for their age	2	2

Dental

Dental home - children

	(1) # of children at enrollment	(2) # of children at end of enrollment year
C.15 Number of children with continuous, accessible dental care provided by a dentist	304	350

Preschool dental services (HS and Migrant programs)

	# of children
C.16 Number of children who received preventive care	372
C.17 Number of all children, including those enrolled in Medicaid or CHIP, who have completed a professional dental examination since last year's PIR was reported	365
a. Of these, the number of children diagnosed as needing treatment since last year's PIR was reported.	84
1. Of these, the number of children who have received or are receiving treatment	76
b. Specify the primary reason that children who needed treatment did not receive it. Parents did not keep/make appointment	

MENTAL HEALTH SERVICES

Mental health professional

	# of hours
C.20 Average total hours per operating month a mental health professional(s) spends on-site	20

Mental health services

	# of children
C.21 Indicate the number of enrolled children who were served by the mental health (MH) professional(s) since last year's PIR was reported.	
a. Number of children for whom the MH professional consulted with program staff about the child's behavior / mental health	79
1. Of these, the number for whom the MH professional provided three or more consultations with program staff since last year's PIR was reported	15
b. Number of children for whom the MH professional consulted with the parent(s) / guardian(s) about their child's behavior/mental health	11
1. Of these, the number for whom the MH professional provided three or more consultations with the parent(s) / guardian(s) since last year's PIR was reported	1
c. Number of children for whom the MH professional provided an individual mental health assessment	10
d. Number of children for whom the MH professional facilitated a referral for mental health services	5

Mental health referrals

	# of children
C.22 Number of children who were referred by the program for mental health services outside of Head Start since last year's PIR was reported	5
a. Of these, the number who received mental health services since last year's PIR was reported	3

DISABILITIES SERVICES

Preschool disabilities services (HS and Migrant programs)

	# of children
C.23 Number of children enrolled in the program who have an Individualized Education Program (IEP) indicating they have been determined eligible by the LEA to receive special education and related services	44
a. Of these, the number who were determined eligible to receive special education and related services:	# of children
1. Prior to enrollment into the program for this enrollment year	26
2. During this enrollment year	18
b. Of these, the number who have not received special education and related services	0

Preschool primary disabilities (HS and Migrant programs)

C.25 Diagnosed primary disability	(1) # of children determined to have this disability	(2) # of children receiving special services
a. Health impairment	0	0
b. Emotional/behavioral disorder	1	1
c. Speech or language impairments	13	13
d. Mental retardation	0	0
e. Hearing impairment, including deafness	1	1
f. Orthopedic impairment	0	0
g. Visual impairment, including blindness	0	0
h. Learning disabilities	0	0
i. Autism	2	2
j. Traumatic brain injury	0	0
k. Non-categorical/developmental delay	27	27
l. Multiple disabilities, including deaf-blind	0	0

EDUCATION

Preschool kindergarten transition (HS and Migrant programs)

	# of children
C.26 Of the number of children enrolled in Head Start at the end of the current enrollment year, the number projected to be entering kindergarten in the following school year	234

Screening

	# of children
C.28 Number of all children who completed routine screenings for developmental, sensory, and behavioral concerns since last year's PIR was reported	280
a. Of these, the number identified as needing follow-up assessment or formal evaluation to determine if the child has a disability	23
C.29 The instrument(s) used by the program for developmental screening:	
Name/Title: ESI-R (Early Screening Inventory - Revised)	

Assessment

	<i>Locally designed</i>
C.30 Approach or tool(s) used by the program to support ongoing child assessment:	
Name/Title: TS.Gold (from Creative Curriculum)	No

Curriculum

	<i>Locally designed</i>
C.31 What curriculum does your program use:	
a. For center-based services:	
Name/Title: Creative Curriculum (PreSchool)	No
b. For family child care services:	
c. For home-based services:	

FAMILY AND COMMUNITY PARTNERSHIPS

Number of families

	<i># of families</i>
C.32 Total number of families:	388
a. Of these, the number of two-parent families	172
b. Of these, the number of single-parent families	216

Employment

	<i># of families at enrollment</i>
C.33 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are employed	43
b. One parent/guardian is employed	96
c. Both parents/guardians are not working (i.e. unemployed, retired, or disabled)	33

	<i># of families at enrollment</i>
C.34 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is employed	130
b. The parent/guardian is not working (i.e. unemployed, retired, or disabled)	86

Federal or other assistance

	<i># of families</i>
C.35 Total number of families receiving any cash benefits or other services under the Federal Temporary Assistance for Needy Families (TANF) Program	69
C.36 Total number of families receiving Supplemental Security Income (SSI)	25
C.37 Total number of families receiving services under the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC)	268

Job training/school

	<i># of families at enrollment</i>
C.38 Of the number of two-parent families, the number of families in which:	
a. Both parents/guardians are in job training or school	6
b. One parent/guardian is in job training or school	26
c. Neither parent/guardian is in job training or school	140

	<i># of families at enrollment</i>
C.39 Of the number of single-parent families, the number of families in which:	
a. The parent/guardian is in job training or school	28
b. The parent/guardian is not in job training or school	188

Education

C.40 Of the total number of families, the highest level of education obtained by the child's parent(s) / guardian(s)	# of families
a. An advanced degree or baccalaureate degree	16
b. An associate degree, vocational school, or some college	128
c. A high school graduate or GED	130
d. Less than high school graduate	114

Family services

C.41 Report the number of families who received the following services since last year's PIR was reported	# of families
a. Emergency/crisis intervention such as meeting immediate needs for food, clothing, or shelter	244
b. Housing assistance such as subsidies, utilities, repairs, etc.	157
c. Mental health services	38
d. English as a Second Language (ESL) training	25
e. Adult education such as GED programs and college selection	58
f. Job training	39
g. Substance abuse prevention or treatment	10
h. Child abuse and neglect services	14
i. Domestic violence services	15
j. Child support assistance	76
k. Health education	217
l. Assistance to families of incarcerated individuals	5
m. Parenting education	227
n. Marriage education	4
C.42 Of these, the number that received at least one of the services listed above	310

Father involvement

C.43 Does the program have organized and regularly scheduled activities designed to involve fathers / father figures?	Yes
	# of children
a. Number of enrolled children whose fathers / father figures participated in these activities	237

Homelessness services

	# of families
C.44 Total number of families experiencing homelessness that were served during the enrollment year	6
	# of children
C.45 Total number of children experiencing homelessness that were served during the enrollment year	8
	# of families
C.46 Total number of families experiencing homelessness that acquired housing during the enrollment year	3

Collaboration Agreements

Local education agency (LEA) (Preschool programs)

	<i># of LEAs</i>
C.47 Number of LEAs in your service area	25
C.48 Number of formal agreements the program has with LEAs:	<i># of formal agreements</i>
a. To coordinate services for children with disabilities	24
b. To coordinate transition services	24

Public school pre-kindergarten programs

C.49 Does the program have formal collaboration and resource sharing agreements with public school pre-kindergarten programs?	Yes
	<i># of formal agreements</i>
a. If yes, the number of formal agreements in which the program is currently participating	22

Part C agencies

	<i># of Part C Agencies</i>
C.50 Number of Part C agencies in the program's service area	25
	<i># of formal agreements</i>
a. Number of formal agreements the program has with Part C agencies to coordinate services for children with disabilities	24

REPORTING INFORMATION

PIR Report Status	Completed
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