

Semcac Head Start
PARAPROFESSIONAL FULL TIME FACT SHEET

Salary: Adjustments may be made for education and/or experience above the requirements on the job description.

Hours: 10 month appointment; Hourly/non-exempt position
Monday through Friday.
Hours per week may vary from 32-40 hours. Will be set each year.
Additional hours may be available for staff meetings and trainings.

Benefits: Vacation/Sick Leave for schedules at 20 hours/week or more

Holiday pay if scheduled to work on a holiday

Retirement 401(k) - up to 4% match after one year of employment

Section 125 – Flexible Benefit Plan

Mileage: Reimbursed at US Government rate

Orientation

Period Review: Three (3) months of employment
Prior to six (6) months of employment

*** APPLICANT: Please note,**

To qualify for bi-lingual salary, applicant should provide documentation to attest to her/his qualifications. If these are not available, Semcac's Cultural Specialist will test of Spanish interpretation and translation (oral and written skills). Abilities in other languages will be tested by contracted specialists.