

**Semcac Head Start
Policy Council Meeting Minutes**

Date: 2/12/2022

Location: Kasson

1. Call to Order

The meeting was called to order at 9:10 am by Lizsa Zarling, Chair.

2. Establish Quorum (check those present):

<u>Delegates</u>	<u>Alternates</u>	<u>Community Reps</u>	<u>Staff</u>
		<u>Z</u> Tonya Tewes	<u>I</u> Tara Blom FCPC
<u>Z</u> Aguiel Bior – EHS		<u>Z</u> Theresa Schoer	<u>I</u> Lisa Lind HSD
Michelle Sorensen	<u>Z</u> Manuel Sanchez		
<u>Z</u> Allison Ingram	Alex Kreter		
Ariana Stueve	Mike Butler	<u>Board Liaison</u>	
<u>I</u> Wendy Brinks		<u>I</u> Jan Ball	
<u>I</u> Lisa Zarling			
		<u>Other</u>	

Vote if needed: *declare the attendees “a body of the whole.”*

First: Allison Ingram Second: Wendy Brincks

Vote: Motion carried

3. Introductions/Icebreaker

4. Voting of Agenda

Additions/Corrections to the agenda: _____ N/A _____

Motion to approve and accept the Consent agenda.

First: Allison Ingram Second: Theresa Schoer

Vote: Motion carried

5. Voting of Policy Council Minutes

Minutes were posted on parent intranet prior to the meeting.

Corrections/Additions: _____

Motion to approve and accept the January Policy Council Minutes.

First: Allison Ingram Second: Alex Kreter

Vote: Motion carried

6. New Business

Covid 19 vaccination and testing policy. This policy is driven by the office of Head Start. All employees must be vaccinated or have an approved exemption on file with HR. Employees who refuse vaccination and refuse to file a qualified medical/religious exemption will be terminated. Employees who are not vaccinated will be tested weekly, if an employee refuses the weekly testing, they will be terminated. Semcac will provide testing through Midwest Coordination Center. Additional information and copies of the policies can be requested through Semcac.

7. Unfinished Business

N/A

8. Reports

Parent Committee

Wendy Stated that she attended the Austin parent meeting via zoom, they discussed healthy eating and shared the food plate

Community Representative(s) Report

N/A

Semcac Board Report

Jan Reported that they had 2 meetings last month, Cindy with the housing office explained the grant loan program they offer through the state of mn. She also stated that they reviewed the vaccination policy, and bus purchases through the state of MNDOT and that they were fully funded through MNDOT. Jan also stated that the hiring /retention incentive was discussed and that if Semcac could handle the expense that it should be doubled. Jan also stated that it was reported the weatherization grant approvals have doubled and the workload has tripled, they are looking for more contractors to do the work and in a timely fashion.

Jan also explained that they had a short meeting on the head start continuance grant and that it was approved.

Director's Report Motion to approve and accept

First: Allison Ingram Second: Aquiel Bior

Vote: Motion carried

Directors report is available upon request.

The continuance grant was filed, it consisted of roughly 51 pages. It is currently going through the review process, necessary changes have been made. This is normal in the process and will happen until it is completed on May 1st.

Semcac had updated it's quarantine to 5 days

Olmsted Medical has stated that covid has peaked and cases are starting to decline.

DHS will begin to conduct in person inspections

MHSA Report

N/A

Other Business or Additional Notes

N/A

Next Meeting Agenda

We will discuss delegates/alternates that need to complete training and go over the bylaws and discuss any changes that need to be made.

Next Meeting Date/Time/Place:

It was discussed where the next meeting should be held, it is important that we have good wifi and that ability for members to attend either by zoom or in person. The staff and members will look into locations that are centrally located that work for all members. The next meeting will be held on March 12th at 9:00 am location to be determined.

Motion to adjourn.

First: Allison Ingram Second: Aquiel Bior

Vote: **Motion carried**

The meeting was adjourned at 9:52 am by Lisa Zarling, Chair.



Respectfully submitted by: Wendy Brincks Secretary