Semcsc Head Start  
Policy Council Meeting Minutes

Date: 11/12  Location: Rochester

1. Call to Order  
The meeting was called to order at 9:15 (time) by Wendy Brinks, Chair.

2. Establish Quorum (check those present):

<table>
<thead>
<tr>
<th>Delegates</th>
<th>Alternates</th>
<th>Community Reps</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>E Aguiel Bior – EHS</td>
<td></td>
<td>Kristin Cerda</td>
<td>Tara Blom FCPC</td>
</tr>
<tr>
<td>Michelle Sorensen</td>
<td>Manuel Sanchez</td>
<td>Tonya Tewes</td>
<td>Lisa Lind HSD</td>
</tr>
<tr>
<td>Allison Ingram</td>
<td>Alex Kreter</td>
<td>Theresa Schoer</td>
<td></td>
</tr>
<tr>
<td>Ariana Stueve</td>
<td>Mike Butler</td>
<td>Board Liaison</td>
<td></td>
</tr>
<tr>
<td>Wendy Brinks</td>
<td></td>
<td>Jan Ball</td>
<td></td>
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<tr>
<td>Lisa Zarlino</td>
<td></td>
<td>Other</td>
<td></td>
</tr>
</tbody>
</table>

Vote if needed: declare the attendees “a body of the whole.”

First: [Wendy]  Second: [Theresa]  Vote: Motion carried or Motion denied or [Carried].

3. Introductions/Icebreaker

4. Voting of Agenda  
Additions/Corrections to the agenda:

Motion to approve and accept the [Blank] agenda.

First: [Wendy]  Second: [Theresa]  Vote: Motion carried or Motion denied or [Carried].

5. Voting of Policy Council Minutes  
Minutes were posted on parent intranet prior to the meeting.

Corrections/Additions:

Motion to approve and accept the [November] Policy Council Minutes.

First: [Tonya]  Second: [Kristin]  Vote: Motion carried or Motion denied or [Carried].
6. New Business

Policy Council - New members. Discussed who needs to complete this.

Vote on Officers
Lisa Zaring - Interested in Parent Affiliate.
Agnes Bair - Parent Affiliate
Wendi Brinks - Secretary.
Vote: Kristen First Approves
Tonya Seconds
Carrie

PC: Cola: 3% cost of living increase

Wendi Approves
Theresa Seconds
Carrie

Retention: Agency Money Rates: $200 full time $100 part time $50 subs.

Kristen Approves. Miguel seconds

Austin Area Foundation grant: Using for locks on doors at Austin location.

Tonya Approves. Theresa Seconds.

Bodily Fluids Clean up + Allergy Prevention + Response Policy: New updates to vomit + diarrhea.

Tonya Approves. Wendy Seconds.

COVID Plan updates: Living Document - Updated per CDC. masks for children + adults.

Kristen First, Tonya Seconds.
7. Unfinished Business

Aubrie just returned from FMLA - completed - proof read & bring to next meeting for vote.

& November Directors report Monday. Approve mensa seconds.

Carrie.

8. Reports

Parent Committee

Not many meetings, low attendance.

Community Representative(s) Report

Nothing new, folks plan in Carson, doing well. Monday day @ library

Monsoon nights. Sanitation dog @ refresh, donation.

Semcac Board Report

No meeting. Phoebe conferring Executive Board. Time pay cut for employees. Filing for grants.
Director's Report

Motion to approve and accept

First: [Signature]  Second: [Signature]

Vote: Motion carried or Motion denied or [Signature]

Austin Foundation grant, 5% donated for transportation. Submitted November, haven't received yet. Throwing in. Updates to come in Feb.

MHSA Report

[Signature] Nothing to report.

Other Business or Additional Notes

Tax - expected modified to include religious or health/medical exemption.

Next Meeting Agenda

Feb 12th - [Details]

Next Meeting Date/Time/Place:

Motion to adjourn

First: [Signature]  Second: [Signature]

Vote: Motion carried or Motion denied or [Signature]

The meeting was adjourned at 10:25 (time) by [Signature], Chair.

Respectfully submitted by: [Signature]

PC Meeting Minutes Template