

**Semcac Head Start
Policy Council Meeting Minutes**

Date: 11/8/22

Location: Rockstar

1. Call to Order

The meeting was called to order at 9:18 (time) by Wendy Brnchy Chair.

2. Establish Quorum (check those present):

| Delegates | Alternates | Community Reps | Staff |
|---|-------------------------------------|---|--|
| | | Kristin Cerda | <input checked="" type="checkbox"/> Tara Blom FCPC |
| <input checked="" type="checkbox"/> Aguiel Bior – EHS | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> Tonya Tewes | <input checked="" type="checkbox"/> Lisa Lind HSD |
| Michelle Sorensen | Manuel Sanchez | Theresa Schoer | |
| Allison Ingram | Alex Kreter | | |
| Ariana Stueve | Mike Butler | Board Liaison | |
| <input checked="" type="checkbox"/> Wendy Brinks | | <input checked="" type="checkbox"/> Jan Ball | |
| <input checked="" type="checkbox"/> Lisa Zarling | | | |
| | | Other | |
| | | | |
| | | | |
| | | | |

Vote if needed: declare the attendees "a body of the whole."

First: Wendy Second: Theresa
 Vote: **Motion carried or Motion denied or** Carried.

3. Introductions/Icebreaker

4. Voting of Agenda

Additions/Corrections to the agenda: _____

Motion to approve and accept the we agenda.

First: Wendy Second: Theresa

Vote: Motion carried or Motion denied or _____

5. Voting of Policy Council Minutes

Minutes were posted on parent intranet prior to the meeting.

Corrections/Additions: _____

Motion to approve and accept the November Policy Council Minutes.

First: Tonya Second: Kristin

Vote: Motion carried or Motion denied or _____

6. New Business

* Policy Council - New members. Discussed who needs to complete this.

* Vote on Officers

Lisa Zankling Interested in Parent Affiliate.

Aquiel Boir - Parent Affiliate

Wendy Brinks - Secretary.

Vote. Kristen First Approves

Tonya seconds

Carrie

* PC: Cola: 3% cost of living increase

Wendy Approves

Theresa seconds

Carrie

* Retention: Agency Money Cares: \$200 Full Time \$100 Part Time \$50 subs.

One time thing.

Kristen Approves Miguel seconds

* Austin Area Foundation Grant: Using for locks on doors at austin location.

Tonya Approves Theresa seconds.

* Bodily Fluids Clean up + Allergy Prevention + Response Policy: New updates to vomit + Diarrhea

Tonya Approves Wendy seconds.

* Covid Plan updates: Living Document - updated per CDC. masks for children + Adults.

Kristen First Tonya seconds.

7. Unfinished Business

of Annette just returned from EMCA - completed - proof read & bring to Feb meeting for a vote.

* November Directors report Wendy Approve Theresa seconds. carries.

8. Reports

Parent Committee

Not many meetings, low attendance.

Community Representative(s) Report

Nothing new, coffee place in Carson, doing well. therapy dog @ library Monday nights. Donation Dodge refresh, Donation.

Semcac Board Report

No meeting - Phone conference Executive board. 1 time pay out for employees. Filing for grants.

Director's Report Motion to approve and accept

First: Kristen Second: Theresa

Vote: Motion carried or Motion denied or Carries.

Austin foundation grant, 5K donated for transportation. Submitted
November, haven't received yet. Hiring info. updates to come in Feb.
MHSA Report Continuation grant due @ end of Jan. may need approval
Nothing to report.

Other Business or Additional Notes

Vax - expected modified to include religious or health/medical exemption.

Next Meeting Agenda Feb 12th - Kesson

Next Meeting Date/Time/Place:

Motion to adjourn.

First: Wendy Second: Tonya

Vote: Motion carried or Motion denied or _____

The meeting was adjourned at 10:25 (time) by Lisa Farling, Chair.

Respectfully submitted by: Lisa Farling
Secretary