Semcac Head Start
Policy Council Meeting Minutes

Date: 04/09/2022
Location: Zoom

1. Call to Order
The meeting was called to order at 9:18 am by Wendy Brincks, Chair.

2. Establish Quorum (check those present):

<table>
<thead>
<tr>
<th>Delegates</th>
<th>Alternates</th>
<th>Community Reps</th>
<th>Staff</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aguiel Bior – EHS</td>
<td></td>
<td>Kristin Cerda</td>
<td>Tara Blom FCPC</td>
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<tr>
<td>Michelle Sorensen</td>
<td>Manuel Sanchez</td>
<td>Tonya Tewes</td>
<td>Lisa Lind HSD</td>
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<tr>
<td>Allison Ingram</td>
<td>Alex Kreter</td>
<td>Theresa Schoer</td>
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<tr>
<td>Ariana Stueve</td>
<td>Mike Butler</td>
<td>Board Liaison</td>
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<tr>
<td>Wendy Brincks</td>
<td></td>
<td>Jan Ball</td>
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<tr>
<td>Rosa Finch</td>
<td></td>
<td>Other</td>
<td></td>
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Vote if needed: *declare the attendees “a body of the whole.”*
First:                      Second:                      Vote:  

Motion carried or Motion denied or

3. Introductions/Icebreaker

4. Voting of Agenda
Additions/Corrections to the agenda:

Motion to approve and accept the ____ agenda.
First:                      Second:                      Vote:  

Motion carried or Motion denied or

5. Voting of Policy Council Minutes
Minutes were posted on the parent intranet prior to the meeting.

Corrections/Additions: 

Motion to approve and accept the _____________ Policy Council Minutes.
First:                      Second:                      Vote:  

Motion carried or Motion denied or
6. New Business
N/A

7. Unfinished Business
N/A

8. Reports

Parent Committee
Wendy mentioned that she did not attend, the discussion was on potty training.
Michelle, poor turn out, used a different platform, two parents were present. They discussed what
they would do for next meeting and end of year. They discussed sustainability, parent focused,
parent run.
Tara, stated that they have discussed parent engagement, get parents to value the program and get
them involved in their children's education. Discussion was that there are 260 students in the
program, and they only see a couple of parents attending the parent meetings.
Not just this program, they are seeing issues in all programs.

Community Representative(s) Report
N/A

Semcae Board Report
Jan, we met at the rolling transit building and also zoomed. They reviewed an easy board system
out of Rochester, it could be in use by summer of 22. Senior update, seniors are starting to come
back, they will expand into the smaller towns. Senior nutrition is going through the
representatives trying to increase funding. They are also working on drivers to help expand.
Funding was received to update the caledonia food shelf.

Director’s Report Motion to approve and accept

First: ___________________________ Second: ___________________________

Vote: Motion carried or Motion denied or ___________________________

State Grant/ Pathways II Funding was submitted March 30, 2022. Final approval is pending.
Southern Minnesota Initiative Foundation Grant, was submitted. This is a Early Literacy Grant
Office of Head Start Federal Review/Focus Area Two- Federal reviewers will conduct in person
program reviews the week of May 2, 2022. Reviewers conduct site visits, speak with team
members, examine files and meet with fiscal, policy council, and parents.
Updated new hires and positions open. Enrollment also reported at 255 children.
Other Business or Additional Notes
Due to lack of attendance, the council only held discussions.

Next Meeting Agenda Discussion, on needing a meeting to vote on chair. Will work on getting that set up.

Next Meeting Date/Time/Place:

Motion to adjourn.

First: ____________________ Second: ____________________

Vote: ____________________ Motion carried or Motion denied or ____________________

The meeting was adjourned at 9:44am by Wendy Brincks, Chair.

Wendy Brincks

Respectfully submitted by: Wendy Brincks Secretary