

# Semcac Head Start Policy Council Meeting Minutes

Date: 04/09/2022

Location: Zoom

## 1. Call to Order

The meeting was called to order at 9:18 am by Wendy Brincks, Chair.

## 2. Establish Quorum (check those present):

<u>Delegates</u>	<u>Alternates</u>	<u>Community Reps</u>	<u>Staff</u>
		Kristin Cerda	<input checked="" type="checkbox"/> Tara Blom FCPC
<input checked="" type="checkbox"/> Aguiel Bior – EHS		Tonya Tewes	Lisa Lind HSD
<input checked="" type="checkbox"/> Michelle Sorensen	Manuel Sanchez	Theresa Schoer	
Allison Ingram	Alex Kroter		
Ariana Stueve	Mike Butler	<u>Board Liaison</u>	
<input checked="" type="checkbox"/> Wendy Brincks		<input checked="" type="checkbox"/> Jan Ball	
Rosa Finch			
		<u>Other</u>	

**Vote if needed: declare the attendees "a body of the whole."**

First: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: **Motion carried or Motion denied or** \_\_\_\_\_

## 3. Introductions/Icebreaker

## 4. Voting of Agenda

Additions/Corrections to the agenda: \_\_\_\_\_

Motion to approve and accept the \_\_\_\_\_ agenda.

First: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: **Motion carried or Motion denied or** \_\_\_\_\_

## 5. Voting of Policy Council Minutes

Minutes were posted on the parent intranet prior to the meeting.

Corrections/Additions: \_\_\_\_\_

Motion to approve and accept the \_\_\_\_\_ Policy Council Minutes.

First: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: **Motion carried or Motion denied or** \_\_\_\_\_

## 6. New Business

N/A

## 7. Unfinished Business

N/A

## 8. Reports

### Parent Committee

Wendy mentioned that she did not attend, the discussion was on potty training.

Michelle, poor turn out, used a different platform, two parents were present. They discussed what they would do for next meeting and end of year. They discussed sustainability, parent focused, parent run.

Tara, stated that they have discussed parent engagement, get parents to value the program and get them involved in their children's education. Discussion was that there are 260 students in the program, and they only see a couple of parents attending the parent meetings.

Not just this program, they are seeing issues in all programs.

### Community Representative(s) Report

N/A

### Semcac Board Report

Jan, we met at the rolling transit building and also zoomed. They reviewed an easy board system out of Rochester, it could be in use by summer of 22. Senior update, seniors are starting to come back, they will expand into the smaller towns. Senior nutrition is going through the representatives trying to increase funding. They are also working on drivers to help expand. Funding was received to update the caldonia food shelf.

### Director's Report Motion to approve and accept

First: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: Motion carried or Motion denied or \_\_\_\_\_

State Grant/ Pathways II Funding was submitted March 30, 2022. Final approval is pending. Southern Minnesota Initiative Foundation Grant, was submitted. This is a Early Literacy Grant Office of Head Start Federal Review/Focus Area Two- Federal reviewers will conduct in person program reviews the week of May 2, 2022. Reviewers conduct site visits, speak with team members, examine files and meet with fiscal, policy council, and parents. Updated new hires and positions open. Enrollment also reported at 255 children.

**Other Business or Additional Notes**

Due to lack of attendance, the council only held discussions.

**Next Meeting Agenda** Discussion, on needing a meeting to vote on chair. Will work on getting that set up.


**Next Meeting Date/Time/Place:**

**Motion to adjourn.**

First: \_\_\_\_\_ Second: \_\_\_\_\_

Vote: **Motion carried or Motion denied or** \_\_\_\_\_

The meeting was adjourned at 9:44am by Wendy Brincks, Chair.



Respectfully submitted by: Wendy Brincks Secretary

