



A Community Action Agency Serving Southeast Minnesota Since 1966!

204 South Elm, PO Box 549, Rushford, MN 55971-0549

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SEMCAC

REQUEST FOR QUOTATION WEATHERIZATION AND ENERGY ASSISTANCE PROGRAMS MECHANICAL AND ELECTRICAL SERVICES

**204 SOUTH ELM STREET
PO BOX 549
RUSHFORD, MN 55971**

A Community Action Agency Serving Southeast Minnesota

| | | | | | | |
|--------------|-----------------|-----------------|----------------|--------------|---------------|---------------|
| Dodge County | Fillmore County | Freeborn County | Houston County | Mower County | Steele County | Winona County |
| 634-4350 | 765-2761 | 373-1329 | 725-3677 | 433-5889 | 451-7134 | 452-8396 |

With additional programs operated in Goodhue, Olmsted, Rice and Wabasha Counties

Please remember Semcac programs in your financial and estate planning. Your legacy is a gift to the future.

An Equal Opportunity Employer

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I. INTRODUCTION

I.1. PURPOSE OF THIS REQUEST FOR QUOTATION

Semcac (hereafter referred to as “Agency”) is soliciting quotations for mechanical and electrical services.

I.2. BACKGROUND

I.2.1. Overview of Semcac’s Energy Programs

Semcac is a non-profit organization that operates/administers a weatherization program in Dodge, Freeborn, Fillmore, Mower, Steele, Houston, Olmsted & Winona. The U.S. Department of Energy’s (DOE) Weatherization Assistance Program (Weatherization) reduces energy costs for low-income households by increasing the energy efficiency of their homes, while ensuring their health and safety. The Program prioritizes services to the elderly, people with disabilities, and families with children. The Agency’s professionally trained Weatherization staff use computerized energy audits and advanced diagnostic equipment to determine the most cost-effective measures appropriate for each home. Typical measures may include: installing insulation; sealing ducts; tuning and repairing heating and cooling systems; mitigating air infiltration; and reducing electric base load consumption.

Semcac operates/administers the Energy Assistance Program in Dodge, Fillmore, Freeborn, Houston, Mower, Steele, & Winona counties. The EAP program operates the Emergency Repair and Replacement program that assists owner occupied households with furnace repairs or replacement if it is an emergency or a health hazard. Effective October 1, 2015 the ERR program must comply with the “Uniform Guidance” guidelines published in the Federal Register Notice dated December 19, 2014 at 79 FR 75871-76106 by the Office of Management and Budget (OMB). The ERR program will use the bid process outlined to establish the amount that can be paid for a replacement furnace.

I.3. MAJOR OBJECTIVES REQUEST FOR QUOTATION

The major objectives of the solicitation are to:

- 1) Identify contractors that will provide mechanical and electrical services for the Agency.
- 2) Identify contractors that will provide Energy Related Repair mechanical and electrical services for the Agency.
- 3) To insure that all materials and/or services meet the Agency’s, State of Minnesota and the Department of Energy standards and requirements.

- 4) To insure that all materials and/or services are provided in the timeframe established by the Agency.
- 5) Equal opportunity for all genders and ethnic backgrounds to apply.

I.4. OVERSIGHT AND MANAGEMENT

Oversight of the Agreement will be exercised by **Melissa Feine, Weatherization Program Coordinator**.

I.5. TYPE OF AGREEMENT AND PAYMENT SCHEDULE

This agreement will be on a cost reimbursement or fixed price basis depending upon the material and/or service being purchased. This will be a 2-year agreement beginning July 1, 2017. Each of these will be priced separately and exercised at **Semcac's** discretion. Payments will be made after completion of work, required paperwork submitted, inspection by Agency's Quality Control Inspector, and acceptance by Agency.

I.6. PROCUREMENT SCHEDULE KEY DATES

Following are the estimated key dates in the schedule for this procurement:

| | |
|-----------------------------------|-----------------|
| Request for Quotations Issued | May 1, 2017 |
| Quotations due and opened | May 22, 2017 |
| Quotations Evaluations | May 22-23, 2017 |
| Agreement(s) Mailed for Signature | May 26, 2017 |

Semcac reserves the right to proceed under a modified version of this schedule.

II. SEMCAC QUOTATIONS REQUIREMENTS

II.1. INQUIRIES

All general inquiries concerning this Request for Quotations (RFQ) will be submitted in writing and addressed to:

Melissa Feine, Weatherization Program Coordinator
Semcac
204 South Elm Street, P.O. Box 549
Rushford, MN 55971

During the procurement process, prospective Contractors shall contact only the individual named above.

In no case shall oral communications take precedence over written communications. Only written communications shall be binding on the RFQ.

Semcac assumes no responsibility for representations concerning conditions made by its Officers or Staff prior to the execution of an agreement, unless such representations are specifically incorporated into the RFQ by subsequent official written Addendum(s). Oral conversations pertaining to modifications or clarifications of the RFQ shall not be considered part of the RFQ unless confirmed in writing by official written Addendum(s).

II.2. DATE, TIME AND PLACE TO SUBMIT QUOTATIONS

One copy labeled "Mechanical RFQ" shall be provided and addressed to:

Semcac
Melissa Feine, Weatherization Program Coordinator
204 South Elm Street, P.O. Box 549
Rushford, MN 55971

Quotations shall be accepted until 12:00 p.m. CSDT, on Monday, April 17, 2017.

Quotations shall be accepted via Fax, E-mail, in person, by courier service, or the US Mail.

It is the sole responsibility of prospective Contractors to take notice of the date and time that quotations are due, and to ensure their submittals are received prior to the due date and time. Late quotations shall not be accepted.

II.3. QUOTATIONS SUBMISSION

The Contractors Information/Application Form must be current and on file with **Semcac** or submitted with Quotation. The format for the quotations is specified in each of the Attached Specifications and Pricing Quotes. All information provided in response to this RFQ is subject to verification. Misleading and/or inaccurate information shall be grounds for disqualification at any stage in the procurement process.

The quotations package consisting of the signed quotations containing all required information, shall be SEALED, clearly labeled with the following information and delivered on or before the quotations due date/time to:

Contact Name: **Melissa Feine, Weatherization Program Coordinator**
Address: **204 South Elm Street, P.O. Box 549, Rushford, MN 55971**
Request for Quotations: **Mechanical and Electrical RFQ**

Submission of a signed quotation(s) is acknowledgment and acceptance of all terms and conditions of the solicitation. **Semcac** reserves the right to reject all quotations.

II.4. QUOTATIONS OPENING

Quotations shall be opened by a review committee of **Semcac** employees at the time and place designated on the cover page of this document. The name of each Contractor and prices shall be read and recorded. Quotations are not subject to public inspection.

II.5. MINIMUM CONTRACTOR QUALIFICATIONS

The Contractor shall have a minimum of 5 years' experience as a fully insured, bonded, licensed contractor in good standing in the state of MN.

II.6. INTEGRITY OF QUOTATIONS

By signing a quotation(s), the Contractor affirms that they have not given any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a **Semcac** member in connection with the submitted quotations. Failure to sign the quotations, or signing it with a false statement, shall void the submitted quotations or any resulting agreements, and the Contractor shall be removed from all supplier/contractor lists with the Agency.

II.7. QUOTE APPLICABILITY

Contractor must substantially conform to the terms, conditions, specifications and other requirements found with the text of the Specifications and Pricing Quotes. All previous agreements or other documents, which have been executed between the Contractor and **Semcac** are not applicable to this Request for Quotations or any resultant agreement.

II.8. LICENSES

Contractors shall maintain in status all Federal, state, and local licenses and permits required for the operation of business conducted by the Contractor.

II.9. PREFERENCES

Preference will be given to each of the following:

- Minority firms;
- Women Business Enterprises;
- Labor Surplus Area Firms.

II.10. DOCUMENTATION OF INSURANCE

- A. Prior to the implementation date of the agreement, the Contractor shall provide **Semcac** with documentation evidencing insurance for a minimum:
Property Damage - \$100,000
Bodily Injury - \$300,000
professional and equipment liability.
The Contractor shall name **Semcac** as an additional insured party to address application and equipment damage that occurs during agreement or service operations.

II.11. ECONOMY OF PRESENTATION

Quotations must address the specific RFQ requirements. All items requested by the RFQ shall be answered clearly and concisely. Additional promotional materials not responsive to a specific requirement shall not be included in the quotations response package.

II.12. COSTS FOR PREPARATION OF QUOTATIONS

No payments shall be made to cover costs incurred by any Contractor in the preparation or submission of the quotations, nor any other associated costs.

II.13. RFQ MODIFICATIONS

Semcac shall prepare written Modifications(s) if needed. All modifications to this RFQ shall be prepared by **Semcac** and formally issued to all holders on record of RFQ documents. Addenda shall be issued not later than the date specified in the schedule. Written addenda shall serve to amend the RFQ documents accordingly.

II.14. CERTIFICATION OF INDEPENDENT PRICE DETERMINATION

By submission of a response to this RFQ, the Contractor certifies that in connection with this procurement:

1. Prices in the quotations have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any competitor.

Each person signing the quotations certifies either that:

- A. He or she is the person in the Contractor's organization responsible for the decision as to any prices being offered herein, and that he or she has not participated in, and shall not participate in, any action contrary to the requirements of this document.
- B. He or she is not the person in the Contractor's organization responsible for the decision as to any prices being offered herein, but that he or she has been authorized to act as agent for the persons responsible for such decision. Furthermore, those persons have not participated in, and shall not participate in, any action contrary to the requirements of this document.

Any offer made in the submitted quotations, and any clarifications to the quotations shall be signed by an officer of the offering firm or a designated agent empowered to bind the firm in an agreement.

II.15. QUOTATIONS EVALUATION AND AWARD(S)

All quotations submitted shall be evaluated in accordance with **Semcac** criteria.

At its option, **Semcac** may accept an RFQ quotations package as written by issuing an agreement that refers to this RFQ document and the RFQ response package as written. Because **Semcac** may use this option, the Contractor shall include in their written RFQ response package, all requirements, terms or conditions it may have, and shall not assume an opportunity will exist to add such matters after the RFQ response package has been submitted.

II.16. MISCELLANEOUS

Semcac reserves the right to accept or reject any part of any quotations, and to accept or reject any or all quotations without penalty. **Semcac** reserves the right to waive minor deficiencies and informalities if, in the judgment of **Semcac**, the best interests of **Semcac** shall be served.

III. AGENCY AGREEMENT

SEE ATTACHED DOCUMENT

IV. QUOTATIONS CONTENT AND FORMAT

The specifications and pricing quotes are attached.

V. QUOTATIONS EVALUATION

V.1. EVALUATION PROCESS

Semcac will evaluate this RFQ. **Semcac** will determine the best offer(s). Quotations must meet all the mandatory criteria in order for the quotations to be evaluated. Quotations that are incomplete or contain significant inconsistencies or inaccuracies may be rejected by **Semcac** without further discussion.

Semcac, 204 S. Elm Street, P.O. Box 549, Rushford, MN 55971
Phone: 1-800-944-3207 Fax: 507-864-2597

Contractors Information/Application Form

(Please Print or Type)

DATE: _____

Business Name: _____

Entity: Corporation partnership LLC Other: _____

State of Organization: _____ Date of Incorporation/Organization: _____

How long have you been in the contracting business? _____
Years Months

Specialty(s): _____

Owner/Representative: _____

Business customer service contact Name: _____

Title: _____ Direct Phone #: _____

Business Address: _____
Number Street City Zip Code

Mailing Address: _____
Number Street City Zip Code

Area Code/Phone Numbers: _____
Office Fax Mobile

Email address: _____

Federal I.D. #: _____

If not incorporated, Social Security #: _____

State Tax ID #: _____ Expiration Date: _____

Registrar of Contractors #: _____ Expiration Date: _____

Are you registered with a minority/women's business enterprise program or LSA? Yes No
If your answer is "YES," please submit a copy of certification.

Please list all certifications, education and training that you have had specific to Mechanical Systems, Building Science, and/or Weatherization.

| Training | Date |
|-----------------|-------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

List two major suppliers from whom you purchase most of your supplies:

| <i>Name</i> | <i>Address</i> | <i>City</i> | <i>Area Code/Phone</i> |
|-------------|----------------|-------------|------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

List two financial institutions (banks, savings and loan association, etc.) with whom you have established credit:

| <i>Name</i> | <i>Address</i> | <i>City</i> | <i>Area Code/Phone</i> |
|-------------|----------------|-------------|------------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Approximately how many jobs in the last year have you completed as a contractor? _____

How many employees do you employ full-time? _____

List any subcontractors that will participate in this project with your company.

| Name | Address | Telephone | Job Classification |
|-------|---------|-----------|--------------------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

Check which counties you would be interested in working in:

___ Dodge ___ Fillmore ___ Freeborn ___ Houston ___ Mower ___ Steele
___ Olmsted ___ Winona

Please provide copies all the following **APPLICABLE ITEMS** to your business:

- **Certificate of Good Standing from the Secretary of the State**

- **Corporate resolution verifying authorized signatures**
- **Registrar of Contractor’s License**
- **Bond’s (plumbing, mechanical, surety, as applicable)**
- **Local tax licenses**
- **Certificate from a minority/women business program**

THE UNDERSIGNED CONTRACTOR CETIFIES THAT ALL INFORMATION GIVEN HEREIN IS SUBSTANTIALLY CORRECT AND FURTHER AGREES:

And authorizes Semcac to obtain information on debarment and the ability to check any references on the Business that is applying.

And hereby authorizes and requests any person or business to furnish any information requested by Semcac in verification of the information provided in the application.

Contractor License Class and bond are current, and the undersigned contractor agrees to maintain in current status all licenses and bonds as required by the contracting agency and sends copies of new/renewed licenses and/or bonds as related.

That the work be performed in accordance with the property requirement standards. That if the work performed by the contractor is found to be unsatisfactory by the administering agency or if contract relations between the contractor, homeowner or other parties are found to be unsatisfactory, that the administering agency may remove the contractor’s name from the approved list, with such accompanying publicity as it deems necessary. That the work will be done in conformance with all appliance codes and zoning regulations.

The contractor will abide by the federal regulations pertaining to equal employment opportunity.

Upon award of bid/contract, please request that a Certificate of Insurance and Worker’s Compensation Certificate be sent to Semcac and Semcac is listed as Certificate Holder.

Printed Name: _____

Title: _____

Signature: _____

Date: _____

CONTRACTOR'S NAME: _____

**Certification Regarding
Debarment, Suspension, and Other Responsibility Matters
Primary Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants' responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(Read before signing)

1. The prospective contractor certifies to the best of its knowledge and belief, that it and its principals:

a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offense enumerated in paragraph (1)(b) of this certification; and

d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Name

Title

Signature

Date

HVAC & WATER HEATER SPECIFICATIONS AND PRICING QUOTE

All materials used in provision of services must meet or exceed 10 CFR 440 Appendix A: "Standards for Weatherization Services"

All new HVAC installations are to be performed in accordance with the most recent Universal Mechanical Code and/or local building code.

Permits will be required as applicable by local building code. It will be the responsibility of the Contractor to ensure that necessary permits have been secured prior to starting work. This cost must be included in each line item price below.

The Contractor shall be responsible for ensuring properly sized gas line supplying the heater and shall inform agency in the event that existing line is improperly sized. The Contractor shall leave all literature on the new unit(s) & warranty information with the client and educate the client on proper care and maintenance required on the new unit(s).

All new unit(s) shall be placed on raised concrete platform or blocks with the exception of the following: Mobile Home furnace installations. If the existing condensate line is ran across the floor to a drain and could cause a tripping hazard the line must be rerouted and a condensate pump must be installed.

If required by system, all venting and combustion air shall be installed in accordance with AGA and GAMA specification. New gas forced air furnaces shall have pilotless ignition.

All new unit installations shall include new programmable thermostat.

All duct work connections and holes shall be sealed, on all sides, with a non-toxic, Department of Energy industry approved, mastic duct sealant applied per manufacturers specifications.

New conduit or gas pipe installed through the roof shall include new properly sized roof jack with 3-course seal at the roof.

Install pipe wrap on the first 6 feet of the hot and cold lines on water heater replacements.

All installation estimates shall include removal and proper disposal of existing equipment, recovery of refrigerant from existing system as required by law.

Contractor is responsible for leaving the job site clean, hauling away job debris, and existing equipment (if applicable) and for properly disposing of existing equipment to meet EPA regulations.

HVAC & WATER HEATER SPECS & PRICING QUOTE

Project commencement and completion must be accomplished within **10 working days** of notice to proceed. **Invoices must be submitted with reason for repair/replacement and materials and labor itemized.** Payment will be made after Semcac's Quality Control Inspector sign's off on the completion certificate.

Please list the Manufacturer brand name and model you will be using for the scope of work listed below.

| | |
|-----------------------------------------------------------------|-----------|
| Boiler – Gas Fired | Brand(s): |
| Boiler – Gas Fired, High Efficiency | Brand(s): |
| Boiler – Oil Fired | Brand(s): |
| Furnace – Gas Fired Two-stage w/ECM blower motor | Brand(s): |
| Furnace – Oil Fired w/ECM blower motor | Brand(s): |
| Furnace – Mobile Home (80%) w/ECM blower motor | Brand(s): |
| Furnace – Mobile home (95%+) high efficiency w/ECM blower motor | Brand(s): |
| Water Heater – Gas, power vented | Brand(s): |
| Water heater – Gas, atmospherically vented | Brand(s): |
| Water Heater – Electric | Brand(s): |
| Exhaust fan | Brand(s): |

HVAC & WATER HEATER SPECS & PRICING QUOTE

All Contractor bid amounts below for installs must comply with provided bid specifications for each unit. Contractor is responsible for properly sizing unit using a Manual J or other heat load calculation that is ACCA approved with the exception of mobile home furnace. ***A copy of this calculation will be submitted upon installation of replacement unit.***

REPLACEMENT: Contractor must include permit fees, labor and materials **and electrical to connect heating unit** to complete project.

| ITEM #101 | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| Description Of Scope Of Work | Unit Price |
| Removal of gas fired boiler and replace with new draft induced, electronically ignited <u>GAS fired boiler</u> . Boiler to be sized with sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 84%+</u> . See bid specifications for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #102 | |
| Description Of Scope Of Work | Unit Price |
| Removal of gas fired boiler and replace with new draft induced, electronically ignited, <u>high efficiency GAS fired boiler</u> . Boiler to be sized with sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 95%+</u> . See bid specifications for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #103 | |
| Description Of Scope Of Work | Unit Price |
| Removal of oil fired boiler and replace with new <u>OIL fired boiler</u> with flame retention burner. Boiler to be sized with sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 80%+</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

HVAC & WATER HEATER SPECS & PRICING QUOTE

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|
| ITEM #104 | |
| Description Of Scope Of Work | Unit Price |
| Removal of forced air gas fired furnace and replace with new <u>two-stage sealed combustion forced air GAS fired furnace with ECM motor</u> . Furnace is to be sized with sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 95%+</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #105 | |
| Description Of Scope Of Work | Unit Price |
| Removal of forced air oil fired furnace and replace with new <u>forced air OIL fired furnace with ECM motor</u> . Furnace is to be sized with sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 80%+</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #106 | |
| Description Of Scope Of Work | Unit Price |
| Removal of mobile home forced air gas fired furnace and replace with new counter flow forced air <u>mobile home furnace with ECM motor</u> . Furnace is to be specifically designed and rated for use in a mobile home and shall be sized to provide sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 80%+</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #107 | |
| Description Of Scope Of Work | Unit Price |
| Removal of mobile home forced air gas fired furnace and replace with new counter flow forced air, <u>high efficiency mobile home furnace with ECM motor</u> . Furnace is to be specifically designed and rated for use in a mobile home and shall be sized to provide sufficient BTU output rating to maintain 70 degrees F. inside at -20 degrees F exterior temperature for the following <u>AFUE: 95%+</u> . | CONTRACTOR'S BID AMOUNT \$ |

HVAC & WATER HEATER SPECS & PRICING QUOTE

| | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| See bid specification for complete details. | |
| ITEM #108 | |
| Description Of Scope Of Work | Unit Price |
| Removal of existing gas fired water heater and replace with new power-vented, 40 gallon, 0.70 minimum efficiency unit. Include all venting & electrical work needed for a complete job. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #109 | |
| Description Of Scope Of Work | Unit Price |
| Removal of existing gas fired water heater and replace with new Atmospherically vented, 40 gallon, 0.70 minimum efficiency unit. Include all venting & electrical work needed for a complete job. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #110 | |
| Description Of Scope Of Work | Unit Price |
| Removal of existing electric water heater and replace with electric, 40 gallon, 0.94 minimum efficiency unit. Include all venting & electrical work needed for a complete job. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

REPAIRS: Provide labor rate per hour for HVAC repairs.

| | |
|---------------------|----|
| HVAC REPAIRS | |
| Labor Rate Per Hour | \$ |
| | |

Materials will be reimbursed at actual cost with above labor rate. Total repair not to exceed \$500. Contractor will be required to submit the actual cost on invoice. Material and labor must be itemized.

Initials

HVAC & WATER HEATER SPECS & PRICING QUOTE

ADDITIONAL ITEMS

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| ITEM #201 | |
| Description Of Scope Of Work | Unit Price |
| Removal of old thermostat and replace with new <u>programmable thermostat</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #202 | |
| Description Of Scope Of Work | Unit Price |
| Removal of old furnace motor and replace with new <u>electronically commutated motor (ECM)</u> . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #203 | |
| Description Of Scope Of Work | Unit Price |
| Install new <u>chimney liner</u> into the existing masonry chimney for 1 story . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #204 | |
| Description Of Scope Of Work | Unit Price |
| Install new <u>chimney liner</u> into the existing masonry chimney for 2 stories . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #205 | |
| Description of Scope of Work | Unit Price |
| Install & Wire <u>replacement exhaust fan with light</u> to a separate labeled wall mounted control switch. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |
| Install & Wire <u>replacement exhaust fan without a light</u> to a separate labeled wall mounted control switch. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |

HVAC & WATER HEATER SPECS & PRICING QUOTE

| ITEM #206 | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description of Scope of Work | Unit Price |
| Install <u>new exhaust fan with light</u> to a separate labeled wall mounted control switch. <u>Minimum 80 CFM on Hi, set to continuously run per bid specifications, less than 1 sone.</u> Or a motion sensor unit with a switch labeled ON. Properly vented to outside using 4" hard pipe with insulated sleeve over pipe and a dampered hood. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| Install <u>new exhaust fan without a light</u> to a separate labeled wall mounted control switch. <u>Minimum 80 CFM on Hi, set to continuously run per bid specifications, less than 1 sone.</u> Or a motion sensor unit with a switch labeled ON. Properly vented to outside using 4" hard pipe with insulated sleeve over pipe and a dampered hood. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #207 | |
| Description Of Scope Of Work | Unit Price |
| Install <u>Electrical Shut-Off switch</u> on furnace. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #208 | |
| Description Of Scope Of Work | Unit Price |
| Install <u>Gas Line shut-off</u> valve. | CONTRACTOR'S BID AMOUNT \$ |
| ITEM #209 | |
| Description Of Scope Of Work | Unit Price |
| Install <u>drip leg</u> on water heater gas line. See bid specifications for complete details. | CONTRACTOR'S BID AMOUNT \$ |
| Install GFCI Outlet | CONTRACTOR'S BID AMOUNT \$ |
| Arc Fault Breaker to Panel | CONTRACTOR'S BID AMOUNT \$ |

HVAC & WATER HEATER SPECS & PRICING QUOTE

CLEAN AND TUNE

| ITEM 1 - #301 | |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description Of Scope Of Work | Unit Price |
| Clean and tune GAS furnace in combustion area, flue and air handling. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

| ITEM 2 - #302 | |
|--------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description Of Scope Of Work | Unit Price |
| Clean and tune OIL furnace in combustion area, flue and air handling. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

| ITEM 3 - #303 | |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description Of Scope Of Work | Unit Price |
| Clean and tune GAS boiler in combustion area, flue and distribution. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

| ITEM 4 - #304 | |
|-------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description Of Scope Of Work | Unit Price |
| Clean and tune OIL boiler in combustion area, flue and distribution. See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

| ITEM 5 - #305 | |
|----------------------------------------------------------------------------|-------------------------------|
| Description Of Scope Of Work | Unit Price |
| Clean and tune A-coil . See bid specification for complete details. | CONTRACTOR'S BID AMOUNT \$ |

Signature

Date

**ELECTRIC MEASURES
SPECIFICATIONS AND PRICING QUOTE**

**All materials used in provision of services must meet or exceed 10 CFR 440
Appendix A: "Standards for Weatherization Services"**

All Electrical work must be performed in accordance with the most recent National Electrical Code and/or local building code by a licensed electrician.

Permits will be required as applicable by local building code. It will be the responsibility of the Contractor to ensure that necessary permits have been secured prior to starting work. This cost must be included in each line item price below.

Contractor is responsible for leaving the job site clean, hauling away job debris, and existing equipment (if applicable) and for properly disposing of existing equipment to meet EPA regulations.

Project commencement and completion must be accomplished within **10 working days** of notice to proceed or Semcac staff contact date. **Invoices MUST be submitted with material and labor itemized.** Payment will be made after Semcac's Quality Control Inspector sign's off on the completion certificate.

EXHAUST FANS

| ITEM #401 | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description of Scope of Work | Unit Price |
| Install & Wire <u>replacement exhaust fan with light</u> to a separate labeled wall mounted control switch. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |
| Install & Wire <u>replacement exhaust fan without a light</u> to a separate labeled wall mounted control switch. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |

| ITEM #402 | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description of Scope of Work | Unit Price |
| Install <u>new exhaust fan with light</u> to a separate labeled wall mounted control switch. <u>Minimum 80 CFM on Hi, set to continuously run per bid specifications, less than 1 sone.</u> Or a motion sensor unit with a switch labeled ON. Properly vented to outside using 4" hard pipe with insulated sleeve over pipe and a dampered hood. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |

| ITEM #402B | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Description of Scope of Work | Unit Price |
| Install new exhaust fan without light to a separate labeled wall mounted control switch. Minimum 80 CFM on Hi, set to continuously run per bid specifications, less than 1 sone. Or a motion sensor unit with a switch labeled ON. Properly vented to outside using 4" hard pipe with insulated sleeve over pipe and a dampered hood. See bid specification for complete details. | CONTRACTOR's BID AMOUNT \$ |
| ITEM #403 | |
| Description of Scope of Work | Unit Price |
| Wire In-Line exhaust fan and set per bid specifications. | CONTRACTOR's BID AMOUNT \$ |

| ITEM #501 | |
|------------------------------------------------------------------------------|-------------------------------|
| Description of Scope of Work | Unit Price |
| Bond Gastite/Ward Flex gas line to code or per manufacturers specifications. | CONTRACTOR's BID AMOUNT \$ |
| ITEM #502 | |
| Description of Scope of Work | Unit Price |
| Install GFCI outlet | CONTRACTOR's BID AMOUNT \$ |
| ITEM #502B | |
| Description of Scope of Work | Unit Price |
| Arc fault breaker to panel | CONTRACTOR's BID AMOUNT \$ |

REPAIRS: Provide labor rate per hour for Electrical repairs.

| ELECTRICAL REPAIRS | |
|---------------------|----|
| Labor Rate Per Hour | \$ |

Materials will be reimbursed at actual cost with above labor rate. Total repair not to exceed \$500. Contractor will be required to submit the actual cost on invoice. **Material and labor must be itemized.**

Signature

Date