400 Commerce Dr. SE
Kasson, MN 55944
(507) 634-4340

Request For Quotes (RFQ) Notice

Date of Request Notification: Thursday November 19, 2026

Deadline for RFQ: Thursday December 3 by 3:00PM

1. PURPOSE

Semcac Transportation is soliciting quotations from qualified vendors for the purchase of one (1) new ADA-accessible mobility van for use in mobility transportation service. The vehicle will be used to provide transportation services for older adults, individuals with disabilities, and the general public throughout southeastern Minnesota.
This procurement is being funded with private funds. The award will be made to the responsible bidder whose proposal is determined to provide the best value to Semcac Transportation based on compliance with specifications, delivery schedule, warranty coverage, service support, and purchase price. The desired vehicle configuration is comparable in functionality to the mobility vehicle illustrated in the reference specifications provided to Semcac, including a rear-entry lift, flexible seating arrangement, and wheelchair securement system.

2. BID SUBMISSION

Vendor proposals shall include:

- Complete quotation price.
- Detailed vehicle specifications.
- Vehicle drawings, photographs, or brochures.
- Warranty documentation.
- Estimated delivery date.
- Service and maintenance support information.
- Documentation identifying any exceptions to these specifications.
- Contact information for the vendor representative.

Semcac reserves the right to:

- Reject any or all quotations.
- Waive informalities or irregularities.
- Request clarification from bidders.
- Accept the proposal deemed most advantageous to Semcac.

3. VENDOR QUALIFICATIONS

Vendor shall:

- Be regularly engaged in the sale and support of ADA-accessible mobility vehicles.
- Have experience providing accessible vehicles for public/private transportation, healthcare transportation, or mobility services.
- Provide access to warranty service and replacement parts through an authorized service network.
- Demonstrate the ability to provide post-delivery support and technical assistance.

4. VEHICLE REQUIREMENTS

The vehicle shall be a new current model year ADA-accessible mobility van meeting all applicable federal and state requirements. **Vehicle MUST be able to pass MNDOT STS Certification.**

Chassis Requirements

- Full-size passenger or cargo van chassis.
- Extended wheelbase configuration.
- High-roof configuration.
- Gasoline-powered engine.
- Automatic transmission.
- Minimum GVWR of 9,500 pounds.
- Heavy-duty cooling system.
- Heavy-duty alternator.
- Rear-wheel drive or all-wheel drive.
- Dual rear cargo doors.
- Passenger-side sliding door.
- White exterior color preferred.

5. DRIVER AND CAB FEATURES

Vehicle shall include:

- Air conditioning.
- Cruise control.
- Tilt and telescoping steering wheel.
- Power windows.
- Power door locks.
- Remote keyless entry.
- Rear backup camera.
- Blind spot monitoring.
- Lane departure warning.
- Electronic stability control.
- Traction control.
- Tire pressure monitoring system.
- Forward collision warning with automatic emergency braking.
- AM/FM radio.
- Touchscreen infotainment system.
- Apple CarPlay capability or approved equal.
- Android Auto capability or approved equal.
- USB charging ports.

6. ACCESSIBILITY EQUIPMENT

Rear Wheelchair Lift

Vehicle shall be equipped with a rear-entry wheelchair lift meeting ADA requirements.

Minimum requirements:

- Rear-entry wheelchair lift.
- Fully powered operation.
- ADA-compliant design.
- Minimum lifting capacity of 800 pounds. (Preferred lifting capacity of 1,000 pounds.)
- Interior and exterior controls.
- Platform safety barriers.
- Required safety interlocks.
- Non-slip platform surface.
- Suitable for manual wheelchairs, power wheelchairs, and mobility scooters.

7. WHEELCHAIR SECUREMENT SYSTEM

Vehicle shall be equipped with a wheelchair securement system comparable to a Q'Straint puck-style securement system or approved equal. The reference vehicle reviewed by Semcac utilized a wheelchair securement system from Q'Straint.

Minimum requirements:

- Four-point wheelchair securement system.
- Removable floor-mounted anchor or puck system.
- Occupant restraint system.
- Compatible with manual wheelchairs, power wheelchairs, and mobility scooters.
- Minimum of two (2) wheelchair securement locations.

8. PASSENGER SEATING

Vehicle shall include:

- Driver seat.
- Front passenger seat.
- Seating for a minimum of five (5) ambulatory passengers.
- Foldaway, removable, or reconfigurable passenger seating.
- FMVSS-compliant seating systems.
- Lap and shoulder belts for all passenger seating positions.

Capacity Requirement

Vehicle shall accommodate:

- Minimum of five (5) ambulatory passengers; and
- Minimum of two (2) wheelchair securement positions simultaneously.

Preference will be given to seating layouts maximizing flexibility between ambulatory and wheelchair passengers. The reference vehicle reviewed by Semcac incorporated foldaway passenger seating to maximize flexibility.

9. INTERIOR REQUIREMENTS

Vehicle shall include:

- Commercial-grade slip-resistant flooring.
- Durable transit-grade wall panels.
- Durable transit-grade ceiling panels.
- LED interior lighting.
- ADA-compliant lighting.
- Auxiliary rear passenger air conditioning.
- Auxiliary rear passenger heating.
- Passenger grab rails and handholds.
- Tinted passenger windows.
- Running boards or equivalent passenger-assist entrance feature.

10. SAFETY EQUIPMENT

Vehicle shall include:

- Backup alarm.
- Fire extinguisher.
- First-aid kit.
- Reflective safety triangles.
- Emergency exit provisions as required by applicable regulations.
- Emergency release systems as required by law.
- All standard OEM safety equipment.

11. CAMERA AND SURVEILLANCE SYSTEM

Vehicle shall include:

- Safety Vision camera system (Preferred) or approved equal.
- Digital video recorder.
- Driver-area camera.
- Passenger-compartment camera.
- Lift-area camera.
- Rear-view camera.

The system shall provide interior and exterior recording capability and sufficient storage capacity to support Semcac operational needs.

12. COMPLIANCE REQUIREMENTS

Vehicle shall:

- Comply with all applicable requirements of the Americans with Disabilities Act (ADA).
- Comply with 49 CFR Part 38 Accessibility Specifications for Transportation Vehicles.
- Comply with all applicable Federal Motor Vehicle Safety Standards (FMVSS).
- Comply with applicable Minnesota State Transportation Services requirements.
- Be delivered fully operational and ready for revenue service.

13. WARRANTY REQUIREMENTS

Vendor shall provide complete warranty information covering:

- Vehicle chassis.
- Mobility conversion.
- Wheelchair lift.
- Wheelchair securement system.
- Electronics and camera systems.

Warranty documents shall be included with the quote submission.

14. DELIVERY REQUIREMENTS

Vehicle shall be delivered:

- Fully assembled.
- Fully inspected and tested.
- Ready for service upon delivery.
- With all manuals and operating instructions.
- With warranty documentation.
- With ADA compliance documentation.
- With any applicable maintenance schedules.

Vendor shall provide:

- Estimated delivery date.
- Notification of any anticipated production delays.
- Contact information for delivery coordination.

Preference may be given to vehicles available for delivery within 60 days of award.

15. EQUAL PRODUCTS

Whenever a manufacturer, trade name, brand name, catalog number, model number, or product type is referenced in this RFQ, such reference is intended to establish a standard of quality, performance, design, or functionality.

Equivalent products meeting or exceeding the stated requirements shall be considered.

Vendors proposing equivalent products shall provide sufficient documentation demonstrating that the proposed product meets or exceeds all stated requirements.

16. EVALUATION CRITERIA

Proposals may be evaluated based upon:

- Compliance with specifications.
- Delivery schedule.
- Warranty coverage.
- Service and parts support.
- Vendor experience.
- Purchase price.
- Overall value to Semcac Transportation.

Semcac reserves the right to award the contract to the vendor whose proposal is determined to be in the best interest of the organization.

The project timeline is expected to start on December 4, 2026 and all aspects of work completed by January 30, 2027. All payments for this project will be made within 30 days of final acceptance of vehicle to the satisfaction of **Semcac Transportation.** The eventual contract with **Semcac Transportation** and the preferred vendor will outline any agreed upon conditions.

Termination

If the Contractor is (1) adjudged to be bankrupt; (2) makes a general assignment for the benefit of creditors; (3) has a receiver on account of insolvency; (4) is guilty of substantial violation of any provision of the Contract; (5) fails to promptly pay employees or obligations incidental to proper performance of the Contract; or (6) persistently disregards or permits disregard by employees of laws, ordinances or instructions of the Semcac Transportation or its designated representative, then the **Semcac Transportation** may, at its opinion, terminate the Contract without further obligation on the part of the **Semcac Transportation** to the Contractor except for the expenses incurred prior to the termination. If the **Semcac Transportation** or its designated representative believes any action or non-action of the Contractor represents an immediate threat to public safety, the **Semcac Transportation** may suspend service for so long a period as they deem necessary.

All questions regarding this RFQ are to be directed only to William Spitzer. Proposers may be disqualified if any unsolicited contact related to this RFQ is made with an employee or representative of other than the RFQ Administrator during the proposal process.

Submittal of Request For Quote and any additional documentation is to be sent to:

William Spitzer
Director of Transportation
Semcac Transportation
400 Commerce Dr. SE
Kasson, MN 55944
bill.spitzer@semcac.org
O - (507) 634-4468

Deadline for RFQ: Thursday December 3 by 3:00PM