

Semcac Head Start Policy Council Meeting Minutes

June 12, 2021

I. Call to order

Theresa Schoer motioned to called to order the regular meeting of the Policy Council at 9:20am on June 12th, 2021 at Charley's Eatery in Rochester, MN.

II. Roll call

The following people were present: Lisa Zarling, Chalymar Martinez Flores, Tanya Rye, Tara Blom, Jan Ball, Jenna Schulte, and Theresa Schoer.

III. Approval of minutes from last meeting

Lisa Zarling asked for previous meeting minutes approval. The minutes from the last meeting were approved. Jenna Schulte motioned for approval, Lisa Zarling seconded the motion. Motion carried. Quorum was established.

IV. Open issues

None

V. New business

- a) Cheryl Knight was hired as the Fiscal Director for Semcac. Motion to approve: Jenna Schulte Motion to second: Lisa Zarling. Motion carried.
- b) Grant Application for the state, we are expecting to receive less funding by a few thousand dollars so we need to drop children from enrollment. We reduced Head Start by seventeen slots at the Winona site by eliminating the afternoon half day class and making it a six-hour class because the class has been under enrolled for several years. Our Early Head Start Fillmore Home-base was eliminated due to needing to reduce by five slots. Houston Home-base will complete home visits with the MDH enrolled children. Theresa Schoer made a motion for approval. Jenna Schulte motion to second. Motion carried.
- c) Parent reports were given by sites: Kasson, St. Charles, and Winona all mentioned end of year activities/graduation to Kindergarten.

Community – None

Semcac Board – Discussed Ruth Lee resigning, Chuck Roamer resigning, Freeborn Shelter, Sharing IT person with Hiawatha, conceptional agreement contract approval.

Directors Report - was sent via email. Motion to approve was made by Therea Schoer. Motion to second was made by Lisa Zarling. Motion carried.

MHSA – None

Other – Radio add discussion, bus advertising, YMCA location in Austin will go for market rate housing. Next meeting will be August 7th and held TBD.

VI. Adjournment

Theresa Schoer motioned to adjourned the meeting at 10:09 am and motion seconded by Jenna Schulte. Motion carried.

Minutes submitted by: Lisa Zarling

Minutes approved by: